

Republic of the Philippines
MGO DELFIN ALBANO (MAGSAYSAY), ISABELA
Request for Publication of Vacant Positions
To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of MGO DELFIN ALBANO (MAGSAYSAY), ISABELA in the CSC website:


ARNOLDEDWARD P. CO
Municipal Mayor
Date: June 29, 2022

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Licensing Officer II		5.9/15	26323	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Treasury Office
2	Labor and Employment Officer II		1.3/13/1	22,328	Bachelor's degree preferably in any of the following: Operations Management (OM); Human Resource Management (HRM); Human Resource Development (HRD); and/or allied fields	2 hours relevant training on employment facilitation	1 year of experience in program management relative to employment facilitation	Career Service (Professional) Second Level Eligibility	N/A	Office of the Mayor
3	Registration Officer I		8.3/10/1	16,643	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Municipal Civil Registrar


Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 14, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. ARNOLD EDWARD P. CO
Municipal Mayor
Delfin Albano, Isabela
delfinalbano_gc@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.


ISABELA FIELD OFFICE RECEIVED
Control No.: _____
Date/Time: 07-29-22 09:41
Received by: D. VAMAS
Receiving Officer