

If you are proactive, professionally presented person and want to be a part of MULTI-AWARDED LGUs in ISABELA, this could be your next long-term role. Join us on a journey towards God-loving, empowered citizens, and vibrant community led by responsive and transparent leaders.



NOTICE OF VACANCIES MGO DELFIN ALBANO (MAGSAYSAY), ISABELA

1. Local Legislative Staff Employee II, Plantilla Item No. 2.19

MONTHLY SALARY (SG 4-1)	Php 11,690.00
Other Benefits/Incentives (Entitlement is subject to existing Guidelines, Rules, and Regulations)	<ul style="list-style-type: none"> ➤ Php 2,000.00 – Monthly Personal Economic Relief Allowance ➤ Php 11,690.00 – Mid-Year Bonus ➤ Php 11,690.00 – Year-End Bonus ➤ Php 6,000.00 – Clothing Allowance ➤ Php 5,000.00 – Cash Gift
EDUCATION	Elementary Graduate
TRAINING	NONE REQUIRED
EXPERIENCE	NONE REQUIRED
ELIGIBILITY	None Required (MC 10s.2013 Cat. III)
PLACE OF ASSIGNMENT	Municipal Council

2. Revenue Collection Clerk III, Plantilla Item No. 5.1

MONTHLY SALARY (SG 9-1)	Php 15,900.00
Other Benefits/Incentives (Entitlement is subject to existing Guidelines, Rules, and Regulations)	<ul style="list-style-type: none"> ➤ Php 2,000.00 – Monthly Personal Economic Relief Allowance ➤ Php 15,900.00 – Mid-Year Bonus ➤ Php 15,900.00 – Year-End Bonus ➤ Php 6,000.00 – Clothing Allowance ➤ Php 5,000.00 – Cash Gift
EDUCATION	Completion of 2-years studies in college
TRAINING	4 hours of relevant training
EXPERIENCE	1 year of relevant experience
ELIGIBILITY	Career Service (Subprofessional) First Level Eligibility
PLACE OF ASSIGNMENT	Treasury Office

3. Administrative Officer II (Budget Officer I), Plantilla Item No. 7.3

MONTHLY SALARY (SG 11-1)	Php 20,250.00
Other Benefits/Incentives (Entitlement is subject to existing Guidelines, Rules, and Regulations)	<ul style="list-style-type: none"> ➤ Php 2,000.00 – Monthly Personal Economic Relief Allowance ➤ Php 20,250.00 – Mid-Year Bonus ➤ Php 20,250.00 – Year-End Bonus ➤ Php 6,000.00 – Clothing Allowance ➤ Php 5,000.00 – Cash Gift
EDUCATION	Bachelor's degree relevant to the job
TRAINING	NONE REQUIRED
EXPERIENCE	NONE REQUIRED
ELIGIBILITY	Career Service (Professional) Second Level Eligibility
PLACE OF ASSIGNMENT	Municipal Budget Office

4. Administrative Officer II (Management & Audit Analyst I), Plantilla Item No. 9.11

MONTHLY SALARY (SG 11 1)	Php 20 250.00
Other Benefits/Incentives (Entitlement is subject to existing Guidelines, Rules, and Regulations)	<ul style="list-style-type: none"> ○ Php 2,000.00 – Monthly Personal Economic Relief Allowance ○ Php 20,250.00 – Mid-Year Bonus ○ Php 20,250.00 – Year-End Bonus ○ Php 6,000.00 – Clothing Allowance ○ Php 5,000.00 – Cash Gift
EDUCATION	Bachelor's Degree relevant to the job
TRAINING	NONE REQUIRED
EXPERIENCE	NONE REQUIRED
ELIGIBILITY	Career Service (Professional) Second Level Eligibility
PLACE OF ASSIGNMENT	Accounting Office

5. Administrative Aide I (Utility Worker I), Plantilla Item No. 16.8

MONTHLY SALARY (SG 1 1)	Php 9 750.00
Other Benefits/Incentives (Entitlement is subject to existing Guidelines, Rules, and Regulations)	<ul style="list-style-type: none"> ○ Php 2,000.00 – Monthly Personal Economic Relief Allowance ○ Php 9,750 – Mid-Year Bonus ○ Php 9,750 – Year-End Bonus ○ Php 6,000.00 – Clothing Allowance ○ Php 5,000.00 – Cash Gift
EDUCATION	Must be able to read and write
TRAINING	NONE REQUIRED
EXPERIENCE	NONE REQUIRED
ELIGIBILITY	None Required (MC 10s.2013 Cat. III)
PLACE OF ASSIGNMENT	Local Disaster Risk Reduction Management Office

6. Tourism Operations Officer I, Plantilla Item No. 1.14

MONTHLY SALARY (SG 11 1)	Php 20,250.00
Other Benefits/Incentives (Entitlement is subject to existing Guidelines, Rules, and Regulations)	<ul style="list-style-type: none"> ○ Php 2,000.00 – Monthly Personal Economic Relief Allowance ○ Php 20,250.00 – Mid-Year Bonus ○ Php 20,250.00 – Year-End Bonus ○ Php 6,000.00 – Clothing Allowance ○ Php 5,000.00 – Cash Gift
EDUCATION	Bachelor's degree relevant to the job
TRAINING	NONE REQUIRED
EXPERIENCE	NONE REQUIRED
ELIGIBILITY	Career Service (Professional) Second Level Eligibility
PLACE OF ASSIGNMENT	Office of the Mayor

7. Meter Reader I, Plantilla Item No. 1.6

MONTHLY SALARY (SG 4 1)	Php 11,690.00
Other Benefits/Incentives (Entitlement is subject to existing Guidelines, Rules, and Regulations)	<ul style="list-style-type: none"> ○ Php 2,000.00 – Monthly Personal Economic Relief Allowance ○ Php 11,690.00 – Mid-Year Bonus ○ Php 11,690.00 – Year-End Bonus ○ Php 6,000.00 – Clothing Allowance ○ Php 5,000.00 – Cash Gift
EDUCATION	High School Graduate
TRAINING	NONE REQUIRED
EXPERIENCE	NONE REQUIRED
ELIGIBILITY	None Required (MC 10s.2013 Cat. III)
PLACE OF ASSIGNMENT	Office of the Mayor

Interested and qualified applicants should signify their interest in writing, Attach the following documents to the application letter and send the address below not later than **February 17, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance Rating in the present position for one (1) year (if applicable);
3. Photocopy of Certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


HON. ARNOLD EDWARD P. CO

Municipal Mayor
Delfin Albano, Isabela

delfinalbano_gc@yahoo.com / mhrmo.delfinalbano@gmail.com

The Municipal Human Resource Management Office is equipped with Human Resource Information System wherein applicants for any vacant position must register to <https://www.mhrmo-delfinalbano.com>.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

All Interested and qualified individual, regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation are encouraged to apply.